



Newfoundland & Labrador

## HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

### DIRECTIVE

Directive Number 2010 – 001

<b>Effective Date:</b> February 9, 2010	<b>Commission Minute:</b> CM 2010 - 003
<b>Subject:</b> Caucus Operational Funding Grants Policy	<b>Reference:</b> HOAMC Meeting, February 3, 2010 Agenda Item Tab 3
<b>Issued To:</b> All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	<b>Contact:</b> Marlene Lambe Chief Financial Officer 729 – 2923

### BACKGROUND

Grant funding is provided to each caucus for miscellaneous purchases associated with caucus operations, pursuant to **CM 2008-085**.

Metrics EFG recommended in The Review of Caucus Resources – House of Assembly Report that the Operational Funding Grant be administered using spending guidelines approved by the House of Assembly Management Commission. When the Commission approved the operational funding for each caucus, it was decided that a set of guidelines be developed to ensure consistency and appropriateness in the spending of the operational funding (**CM 2008-085** refers).

The Caucus Operational Funding Grants Policy is intended to provide clarification to caucus staff on the eligible and ineligible purchases and to establish a template for annual reporting.

### DIRECTIVE

Pursuant to subparagraph 20(6)(b)(ii) of the *House of Assembly Accountability, Integrity and Administration Act*, the Commission approved the attached Caucus Operational Funding Grants Policy, dated February 2010.

William MacKenzie  
Clerk of the House of Assembly