



**House of Assembly  
Newfoundland and Labrador**

**Minutes of the House of Assembly  
Management Commission**

**Date:** July 4, 2012

**Location:** House of Assembly Chamber

**Time:** 11:00 a.m.

**Members Present:**

Hon. Ross Wiseman, Speaker

Ms. Sandra Barnes, Clerk of the House of Assembly

Hon. Jerome Kennedy, Government House Leader

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Mr. Vaughn Granter, MHA (PC) Humber West

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

**Regrets:**

Hon. Joan Burke, MHA (PC) St. Georges - Stephenville

Mr. Dwight Ball, MHA (L) Humber Valley

**Other**

Mr. Wade Verge, MHA (PC) Lewisporte, Deputy Speaker

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy and Communications Officer

Mr. William MacKenzie, Former Clerk (Invited Guest)

**CM 2012-017**            The Commission confirmed the permanent status of the position of Election Warehouse Clerk.

**CM 2012-018**            The Commission confirmed the classification for the position of Election Warehouse Clerk as Hay Level (HL) 04.

- CM 2012-019** The Commission confirmed the permanent status of the position of Executive Secretary, Office of the Information and Privacy Commissioner.
- CM 2012-020** The Commission confirmed the classification for the position of Executive Secretary, Office of the Information and Privacy Commissioner, as HAY Level (HL) 12.
- CM 2012-021** The Commission confirmed the reclassification of the position of Human Resources Services Coordinator as HL 19 to be effective February 9, 2012.
- CM 2012-022** The Commission confirmed the reclassification of the position of Manager, Broadcast Services as HL 21 to be effective February 15, 2012.
- CM 2012-023** The Commission confirmed the reclassification of the position of Business Information Analyst as HL 20 to be effective August 8, 2011 and confirmed the change in title from Business Information Analyst to Election Policy and Systems Analyst.
- CM 2012-024** The Commission confirmed the reclassification of the position of Manager, Voter Registry as HL 20 to be effective August 8, 2011.
- CM 2012-025** The Commission confirmed the reclassification of the position of Communication and Training Officer as HL 21 to be effective August 8, 2011.
- CM 2012-026** The Commission confirmed the permanent status of Access and Privacy Analyst, Office of the Information and Privacy Commissioner.
- CM 2012-027** The Minutes of the House of Assembly Management Commission meeting held on April 25, 2012 were approved as read.

## **Reports**

The Speaker gave an update on authorizations made under subsection 18(4) of the *Members Resources and Allowances Rules* for the period ending June 6, 2012:

- \$12,000.00 (HST excluded) was approved for office accommodations for the Member for The Isles of Notre Dame, Mr. Derrick Dalley. This was the lowest proposal submitted.

The Clerk reported on authorization given for furniture and equipment expenditures. The approvals are as follows:

- \$169.99 was approved for a Storage cabinet for the constituency office of Mr. Wade Verge for the District of Lewisporte;
- \$107.35 was approved for a bookcase for the constituency office of Mr. Jim Bennett, District of St. Barbe;

**CM 2012-028**

The Commission confirmed that the Estimates for the Legislature for fiscal year 2012-13 as published in the Estimates 2012 document provide the details for the budget as approved by the Commission.

**Adjournment:** 11:59 a.m.

Hon. Ross Wiseman, MHA  
Speaker and Chair



Sandra Barnes  
Clerk and Secretary to the Commission