



HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

DIRECTIVE

2023-002

Effective Date: February 28, 2023	Commission Minute: CM 2023-017
Subject: Eligibility of Language Training Expenses	Reference: Commission Meeting – February 22, 2023 Agenda Item 4 https://www.assembly.nl.ca/ManComm/Meetings/2022-23/feb22-23/HoaMCPBriefingMaterials2023-02-22.pdf
Issued To: Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Deputy Clerk, Executive Council; Deputy Chief of Staff, Office of the Premier.	Contact: Wanda Lee Mercer, Chief Financial Officer

BACKGROUND

Paragraph 46(3)(e) of the *Members' Resources and Allowances Rules* (the Rules) provides that expenses related to travel, accommodations, meals and registration fees for conferences and training courses for the member or constituency assistant are eligible for reimbursement under the constituency allowance allocation, with approval of the Speaker. Subsection 24(1) of the Rules provides for reimbursement of expenses incurred with operating a constituency office, with paragraph 24(1)(f) authorizing expenditures related to staff professional development.

In reviewing requests for reimbursement of expenses related to conferences or training courses, the analysis of whether it is eligible would include an assessment of whether the conference or training course is directly connected with the member's responsibilities in carrying out constituency business. Following several inquiries respecting the eligibility of language training expenses under the Rules, the Commission considered the matter and issued the following direction.

DIRECTIVE

CM 2023-017 The Commission issued the following directive, pursuant to subparagraph 20(6)(b)(i) of the *House of Assembly Accountability, Integrity and Administration Act*:

That language training expenses support constituency business and are eligible for reimbursement for the purposes of training expenses charged under Section 24 and Section 46 of the *Members' Resources and Allowances Rules*.



Sandra Barnes
Clerk of the House of Assembly