



Newfoundland &  
Labrador

## HOUSE OF ASSEMBLY MANAGEMENT COMMISSION

### DIRECTIVE

Directive Number 2017-004

<b>Effective Date:</b> June 2, 2017	<b>Commission Minute:</b> CM 2017-047
<b>Subject:</b> Clarification of Rules – Meals in Restaurants (Section 46)	<b>Reference:</b> HOAMC Meeting: May 17, 2017
<b>Issued To:</b> All Members of the House of Assembly; Comptroller General; Directors of Government Accounting, Professional Services and Internal Audit, Financial Systems Control, and Corporate Services; Office of the Auditor General; Office Managers of Government Caucus, Official Opposition Caucus, NDP Caucus; Assistant Deputy Clerk, Executive Council; Director of Operations, Office of the Premier.	<b>Contact:</b> Wanda Lee Mercer Chief Financial Officer 729-2923

### BACKGROUND

Paragraph 46(4)(g) of the *Members' Resources and Allowances Rules* currently states the following with respect to the Constituency Allowance allocation:

(4) *The following types of expenses shall not be reimbursed:*

(g) *meal expenses in restaurants, pubs, delicatessens and similar establishments for meetings with constituents, their family members and other guests and hospitality food and beverages except as provided for in paragraph (3)(a);*

As a result of the above amendment, the Management Commission issues the following clarification:

### DIRECTIVE

Pursuant to subparagraph 20(6)(b)(i) of the *House of Assembly Accountability, Integrity and Administration Act*, the House of Assembly Management Commission directs that should Members incur meal expenditures in a restaurant for the purpose of an event, the following must be provided with the supporting documentation for the expenditure:

- the name of the event;
- the purpose of the event; and
- the number of attendees at the event.

Sandra Barnes  
Clerk of the House of Assembly