



**House of Assembly
Newfoundland and Labrador**

**Minutes of the House of Assembly
Management Commission**

Date: December 14, 2011

Location: Speaker's Boardroom

Time: 10:00 a.m.

Members Present:

Hon. Ross Wiseman, Speaker

Mr. William MacKenzie, Clerk of the House of Assembly

Hon. Jerome Kennedy, Government House Leader

Hon. Joan Burke, MHA (PC) St. Georges - Stephenville

Ms. Lorraine Michael, MHA (NDP) Signal Hill - Quidi Vidi

Mr. Kevin Parsons, MHA (PC) Cape St. Francis

Ms. Yvonne Jones, MHA (L) Cartwright - L'Anse Au Clair

Mr. Dwight Ball, MHA (L) Humber Valley

Other:

Mr. Wade Verge, MHA (PC) Lewisporte, Deputy Speaker

Ms. Marlene Lambe, Chief Financial Officer

Ms. Marie Keefe, Policy and Communications Officer

CM 2011-030

The Commission, at an *in camera* session, approved the pre-commitment of funds for the 2012-13, 2013-14 and 2014-15 budget appropriations for consulting services for the management certification process.

CM 2011-031

The Commission, at an *in camera* session, approved the pre-commitment of funds for the 2012-13, 2013-14 and 2014-15 budget appropriations for audit services for the Office of the Auditor General.

CM 2011-032 The Minutes of the House of Assembly Management Commission meeting held on June 7, 2011 were approved as read.

The Speaker gave an update on authorizations made under subsection 18(4) of the *Members' Resources and Allowances Rules* for the period ending December 7, 2011. The amount of \$12,012.00 (HST excluded) was approved for constituency office accommodations for Mr. Eddie Joyce, District of Bay of Islands.

The Clerk reported on authorization given for rental vehicles for a period in excess of 15 days. furniture and equipment expenditures. The Clerk approved a rental vehicle for Mr. Jim Baker, District of Labrador West, for 3 extra days beyond the 15 consecutive days allowable without approval.

CM 2011-033 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$117.40 which were submitted by the Member for Trinity-Bay de Verde later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-034 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$102.67 which were submitted by the former Member for The Straits-White Bay North later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-035 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$685.00 and \$364.67 which were submitted by the Member for Conception Bay East-Bell Island later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-036 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$563.99 which were submitted by the Member for St. Georges-Stephenville East later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-037 The Commission, pursuant to subsection 24(9) of the *House of Assembly Accountability, Integrity and Administration Act*, approved expense claims totaling \$455.31 which were submitted by the Member for Trinity North later than the 60 day deadline as required under subsection 7(6) of the *Members' Resources and Allowances Rules*.

CM 2011-038 The Commission approved the 2010-2011 audited financial information of the House of Assembly and its Statutory Offices.

The financial reports for April 1 – June 30, 2011; April 1 - September 30, 2011; and for April 1 – November 30, 2011 were presented to the Commission for review.

CM 2011-039 The Commission approved the following transfer of funds:

From:	
Subdivision 1.1.06.01 – Government Members Caucus – Salaries	\$31,100
Subdivision 1.1.06.10 – Government Members Caucus – Grants and Subsidies	\$ 3,600
Subdivision 1.1.01.06 – Administrative Support – Purchased Services	\$ 26,900
To:	
Subdivision 1.1.07.01 – Official Opposition Caucus – Salaries	\$20,500
Subdivision 1.1.08.01 – Third Party Caucus – Salaries	\$41,100

CM 2011-040 The Commission approved the following transfer of funds:

From:	
Subdivision 6.1.01.02	
Office of the Information and Privacy Commissioner – Employee Benefits	\$ 10,000
Subdivision 6.1.01.03	
Office of the Information and Privacy Commissioner – Transportation	\$ 35,000
Subdivision 6.1.01.06	
Office of the Information and Privacy Commissioner – Purchased Services	\$ 10,000
Subdivision 6.1.01.07	
Office of the Information and Privacy Commissioner – Property, Furnishings and Equipment	\$ 3,000
To:	
Subdivision 6.1.01.01	
Office of the Information and Privacy Commissioner – Salaries	\$58,000

The reports detailing expenditures for the Office of the Speaker, the Government Members' Caucus, the Official Opposition Caucus and the Third Party Caucus for the period April 1, 2010 to March 31, 2011 were reported to the Commission as required by the Caucus Operational Funding Grants Policy.

CM 2011-041 The Commission appointed Mr. Kevin Parsons, MHA Cape St. Francis, and Ms. Yvonne Jones, MHA Cartwright-L'Anse au Clair, as Commission members of the Audit Committee pursuant to S.23 (2)(a)


of the *House of Assembly Accountability, Integrity and Administration Act*.

CM 2011-042

The Commission appointed Mr. Kevin Parsons, MHA Cape St. Francis, as Chair of the Audit Committee pursuant to S.23 (3) of the *House of Assembly Accountability, Integrity and Administration Act*.

Adjournment: 11:05 a.m.

Hon. Ross Wiseman, MHA
Speaker and Chair



Wm. MacKenzie
Clerk and Secretary to the Commission